

Individual Decision

The attached reports will be taken as
Individual Portfolio Member Decisions on:

14th January 2010

Ref:	Title	Portfolio Member(s)	Page No.
ID1768	West Berkshire Council Forward Plan – February to May 2010	Councillor Graham Jones	3 - 14
ID1978	West Berkshire Standing Advisory Council on Religious Education – Groups A and B Representation	Councillor Barbara Alexander	15 - 18

Individual Decision

Title of Report:	West Berkshire Council Forward Plan – February 2010 to May 2010		
Report to be considered by:	Leader of Council	on:	14 th January 2010
Forward Plan Ref:	ID1768		

Purpose of Report: To advise Members of items to be considered by West Berkshire Council over the next 4 months.

Recommended Action: That the Leader of the Council agrees and where appropriate amend the West Berkshire Council Forward Plan.

Reason for decision to be taken: It is a statutory requirement that a Forward Plan be produced.

List of other options considered: N/A

Key background documentation: None

Portfolio Member:	Graham Jones - Leader of Council
Tel. No.:	(01235) 762744
E-mail Address:	gjones@westberks.gov.uk

Contact Officer Details	
Name:	Moira Fraser
Job Title:	Policy Executive
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Supporting Information

1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

Appendices

Appendix A – West Berkshire Council Forward Plan – February 2010 to May 2010

Implications

Policy: As set out in the report

Financial: There are no financial implications for the Council

Consultation Responses

Members:

Leader of Council: Leader of the Council

**Overview & Scrutiny
Commission Chairman:** OSC Chairman

Ward Members: N/a

**Opposition
Spokesperson:** Opposition Leader

**Select Committee
Chairmen:** N/a

Local Stakeholders: The West Berkshire Council Forward Plan will be published the first working day after the Individual Decision is signed.

Officers Consulted: Nick Carter, John Ashworth, Margaret Goldie, Teresa Bell, Group Executives and there has been widespread consultation with senior managers across the Authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

Trade Union: Not sought

Is this item subject to call-in.	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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West Berkshire Council Forward Plan



West Berkshire Council Forward Plan – February 2010 to May 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
FEBRUARY 2010											
ID1772	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/02/10	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 February 2010
ID1773	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/02/10	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 February 2010
ID1771	West Berkshire Forward Plan - March 2010 to June 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	11/02/10	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		04/02/10		Not subject to call in	01 February 2010
ID1957	Speed Limit Review - December 2009 <i>To approve the statutory consultation for altering the speed limit on a number of roads following a meeting of the speed limit task group</i>	ID	15/02/10	Environment	Andrew Garratt (2491)	Councillor David Betts		08/02/10	Local Ward Members		01 February 2010
ID1966	Developer Contributions - Annual Price Revisions and Amendments to Topic Papers <i>To seek approval for non-material amendments to SPG Topic Papers and changes to levels of developer contributions</i>	ID	23/02/10	Environment	Caroline Walsh	Councillor Alan Law		16/02/10			01 February 2010
EX1927	Funding of Strategic Report relating to London Road Industrial Estate, Newbury - Development Proposals	EX	18/02/10 EX	Chief Executive	Les Gaulton	Councillor Pamela Bale		11/02/10			01 February 2010
EX1938	West Berkshire Council Admission Arrangements 2011-12 <i>To seek determination of Admission Arrangements 2011-12 and Co-ordinated Schemes for WB Community and Voluntary Controlled Schools</i>	EX	18/02/10 EX	Children and Young People	Malcolm Berry	Councillor Barbara Alexander		11/02/10			01 February 2010

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

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West Berkshire Council Forward Plan – February 2010 to May 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
EX1944	Community Care (Adult Social Care) Compliments and Complaints Report <i>To approve the annual report</i>	EX	18/02/10 EX	Community Services	Mary Page	Councillor Joe Mooney		11/02/10			01 February 2010
EX1969	West Berkshire Council Domestic Abuse Policy <i>To request that Executive sign off the West Berkshire Council Domestic Abuse policy</i>	EX	18/02/10 EX 26/02/10 PC	Chief Executive	Rachel Craggs	Councillor Graham Pask		11/02/10	Member of the Domestic Abuse Forum and Safer Communities Partnership Strategy Group		01 February 2010
EX1977	Underwood Road Councillor Call for Action <i>To approve the response given to the Overview and Scrutiny Management Commission's recommendations arising from its consideration of the Call for Action raised by Councillor Bedwell in respect of the Underwood Road Shopping centre</i>	EX	18/02/10 EX	Chief Executive	David Lowe			11/02/10			01 February 2010
EX1995	Care Quality Commission Annual Rating for Adult Social Care <i>To publicly note the Care Quality Commission grading for Adult Social Care 2008/09</i>	EX	18/02/10 EX	Community Services	Jeanette Chappell	Councillor Joe Mooney		11/02/10			01 February 2010
EX1998	Waring Court (Paragraph 6 - information relating to proposed action to be taken by the Local Authority) <i>To seek agreement around appropriate safeguards for protecting Council investment</i>	EX	18/02/10 EX	Community Services	Tandra Forster	Councillor Anthony Stansfeld	Yes	11/02/10			01 February 2010

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West Berkshire Council Forward Plan – February 2010 to May 2010

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EX2000	Newbury Town Centre Management Issues <i>For the Executive to consider the various traffic management issues that need to be resolved in Newbury Town Centre prior to commencement of trading at the new Parkway development</i>	EX	18/02/10 EX	Environment	Mark Cole	Councillor David Betts		11/02/10			01 February 2010
EX	Appointment of ICT Contractor for St. Barts Project	EX	18/02/10 EX	Children and Young People	Margaret Goldie/Bill Bagnell			11/02/10			01 February 2010
	TEB <i>Approve MTFS/Budget papers and recommend to Council</i>	EX	18/02/10 EX 04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		11/02/10			01 February 2010
GA	Overview of the Implementation of the International Financial Reporting Standards (IFRS)	GA	22/02/10 GA	Chief Executive	Joseph Holmes	Councillor Keith Chopping		15/02/10			01 February 2010
MARCH 2010											
	Flooding Update Report	OSMC	02/03/10	Environment	Carolyn Murison	Councillor Hilary Cole		23/02/10			01 March 2010
ID1775	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/03/10	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 March 2010
ID1776	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/03/10	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 March 2010
ID1976	West Berkshire District Council, Rectory Road, Streatley, 30mph Speed Limit Order 2010 <i>To consider objections to proposed extension of a 30mph speed limit</i>	ID	01/03/10	Environment	Andrew Garratt	Councillor David Betts		TBC	Statutory consultees, general public, Parish Council and Ward Members		01 March 2010

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West Berkshire Council Forward Plan – February 2010 to May 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID1774	West Berkshire Forward Plan - April 2010 to July 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	11/03/10	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		04/03/10		Not subject to call in	01 March 2010
ID1996	Variation to current Gating Order at Speen Lodge Court <i>Obtain agreement for a proposed variation to a gating order at Speen Lodge Court</i>	ID	16/03/10	Chief Executive	Alex O'Connor	Councillor David Betts		09/03/10			01 March 2010
GAC1904	Internal Audit Strategy and Work Plan	GA	29/03/10 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		22/03/10	Corporate Board, External Auditors		01 March 2010
GAC1905	Anti Fraud Strategy <i>To put in place an Anti Fraud Strategy for the Council that meets best practice.</i>	GA	29/03/10 GA	Chief Executive	Ian Priestley	Councillor Keith Chopping		22/03/10	Corporate Board, External Auditors		01 March 2010
GAC1903	Q3 of 2009/10 Internal Audit Report <i>To outline the outcomes of Internal Audit work for the third quarter of 2009-10.</i>	GA	29/03/10 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		22/03/10	Corporate Board, External Auditors		01 March 2010
GAC1908	Strategic Risk Register Q3	GA	29/03/10 GA	Chief Executive	Charles Morris	Councillor Anthony Stansfeld		22/03/10	Corporate Board, External Auditors		01 March 2010
EX1743	Level One Performance Monitoring - Q3 of 2009/10 <i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX	25/03/10 EX	Chief Executive	Jason Teal	Portfolio Holder for Strategy and Performance		18/03/10			01 March 2010
EX1849	Budget Monitoring 2009/10 - Q3	EX	25/03/10 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		18/03/10			01 March 2010
EX1852	Capital Programme Monitoring 2009/10 - Q3	EX	25/03/10 EX	Chief Executive	Simon Freeman	Councillor Keith Chopping		18/03/10			01 March 2010

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West Berkshire Council Forward Plan – February 2010 to May 2010

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EX1924	Establishment Report Quarter 3 2009/10 <i>To report on changes to the Council's establishment over the third quarter of 2009/10</i>	EX	25/03/10 EX	Chief Executive	Robert O'Reilly (2358)	Portfolio Holder for Strategy and Performance		18/03/10			01 March 2010
EX1991	Traffic Management and Road Safety Programme 2010/11 <i>To advise Members of the Traffic Management and Road Safety Works Programme for 2010/11</i>	EX	25/03/10 EX	Environment	Andrew Garratt	Councillor David Betts		18/03/10			01 March 2010
C1809	Delivering West Berkshire's Priorities. A Medium Term Financial Strategy 20010/11 - 2012/13 and Future Years <i>To refresh the MTFS.</i>	C	18/02/10 EX 04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		11/02/10 EX 25/02/10 C			01 March 2010
C1890	Revisions to the Code of Conduct <i>To make any amendments to the Code of Conduct following the consultation on 'Communities in Control: Real people, real power Codes of Conduct for local authority members and employees'.</i>	C	22/02/10 GA 04/03/10 C	Chief Executive	Maira Fraser/David Holling	Councillor Graham Jones		15/02/10 GA 25/02/10 C			01 March 2010
C1960	Council Revenue Budget 2010/11 <i>To approve the Council's revenue budget for 2010/11</i>	C	18/02/10 EX 04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		25/02/10 C	Unions/ businesses		01 March 2010
C1970	Capital Strategy and Programme 2010-2015 <i>To approve the Council's capital strategy and programme 2010-15</i>	C	18/02/10 EX 04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		25/02/10 C	Unions/ businesses		01 March 2010
C1971	Local Government Act 2003 - Borrowing Limits and Annual Investment Strategy 2010/11 <i>To summarise the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year</i>	C	18/02/10 EX 04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		25/02/10 C	Unions /businesses		01 March 2010

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C1990	Formalising Annual Pay Award Arrangements <i>To set out the formal delegated authority to accept or deviate from the national NJC pay award (affecting nearly all non-teaching staff)</i>	C	22/02/10 GA 04/03/10 C	Chief Executive	Robert O'Reilly	Councillor Anthony Stansfeld		15/02/10 GA 25/02/10 C			01 March 2010
C1992	Model Protocol for Members Serving on Outside Bodies <i>To agree to the adoption of a protocol for Members representing the Council on Outside Bodies</i>	C	04/03/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		25/02/10 C			01 March 2010
APRIL 2010											
ID1778	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/04/10	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 April 2010
ID1779	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/04/10	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 April 2010
ID1777	West Berkshire Forward Plan - May 2010 to August 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/04/10	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		08/04/10		Not subject to call in	01 April 2010
MAY 2010											
C1880	Election of Chairman for the Municipal Year 2010/11 <i>To elect a Chairman of the Council for the 2010/11 Municipal Year.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010
C1881	Appointment of Vice Chairman for the 2010/11 Municipal Year <i>To appoint a Vice Chairman for the 2010/11 Municipal Year.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010

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West Berkshire Council Forward Plan – February 2010 to May 2010

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C1882	Election of Leader and Appointment of the Executive <i>To elect the Executive Leader for the 2010/11 Municipal Year and to receive notification from the Executive Leader on the Members appointed to the Executive.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010
C1883	Standards Committee <i>To receive a short presentation from the Chairman of the Standards Committee on the Committee's activity during 2009/10</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010
C1885	Sustainable Community Strategy Report and Update 2010/11 <i>For Council to adopt the Annual Report and Update on the Sustainable Community Strategy.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010
C1884	Appointment and Allocation of Seats on Committees <i>To consider the appointment of and allocation of seats on Committees and associated bodies for the 2010/11 Municipal Year and to agree the Council's Policy Framework for 2010/11.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010
C1962	West Berkshire Council Plan 2010/11 <i>To agree the substantive elements of the key performance indicators and activities the Council will commit itself to within the 2010 edition of the Council Plan</i>	C	25/03/10 EX 11/05/10 C	Chief Executive	Andy Day	Councillor Graham Jones		19/03/10 EX			01 May 2010
C1963	Sustainable Community Strategy Refresh 2010/11 <i>To present a draft of the refresh of the Sustainable Community Strategy for 2010/11</i>	C	25/03/10 EX 11/05/10 C	Chief Executive	Andy Day	Councillor Graham Jones		19/03/10 EX 30/04/10 C			01 May 2010

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C1886	Amendments to the Constitution - Scheme of Delegation To include Part 10 of the Town and Country Planning Act to the Head of Planning and Trading Standards	C	11/05/10 C	Chief Executive	Moira Fraser, Elaine Cox	Councillor Graham Jones		30/04/10 C			01 May 2010
EX1922	Housing Vision 2009-2014 To seek adoption of the new Housing Vision 2009-2014	EX	13/05/10 EX	Community Services	Mel Brain (2403)	Councillor Alan Law		06/05/10	Developers, RSLs, Supported Housing Providers, residents.		01 May 2010
EX1834	Annual Employment Report 2009/10 including Establishment Report - Q4 To report on the Council's workforce trends for the year ended 31 March 2010. To report on changes to the WBC Establishment in Quarter 4 2009/10.	EX	TBC EX	Chief Executive	Rob O'Reilly (2358)	Portfolio Holder for Strategy and Performance		TBC			01 May 2010

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Individual Executive Member Decision

Title of Report:	West Berkshire Standing Advisory Council on Religious Education – Groups A and B Representation
Report to be considered by:	Individual Executive Member Decision
Date on which Decision is to be taken:	14 th January 2010
Forward Plan Ref:	ID1978

Purpose of Report: To recommend that Mr Tajinder Saund replace Mrs Amarjeet Saund as the Sikh representative on the West Berkshire Standing Advisory Council on Religious Education.

Recommended Action: To agree the appointment of Mr Tajinder Saund as the Sikh representative on the West Berkshire Standing Advisory Council on Religious Education.

Reason for decision to be taken: Resignation of the previous Sikh representative.

Key background documentation: Education Act 1996

Portfolio Member Details	
Name & Telephone No.:	Councillor Barbara Alexander - Tel (01635) 201320
E-mail Address:	balexander@westberks.gov.uk
Contact Officer Details	
Name:	Denise Anns
Job Title:	Democratic Officer
Tel. No.:	01635 519486
E-mail Address:	danns@westberks.gov.uk

Implications

Policy:	In accordance with Section 390 of the Education Act 1996 the SACRE requires representations from the Muslim and Church of England Communities
Financial:	None as a result of this report
Personnel:	None as a result of this report
Legal/Procurement:	None as a result of this report
Environmental:	None as a result of this report
Partnering:	None as a result of this report
Property:	None as a result of this report
Risk Management:	None as a result of this report
Community Safety:	None as a result of this report
Equalities:	The Sikh community would have representation on the SACRE

Consultation Responses

Members:

Leader of Council:	Councillor Graham Jones
Overview & Scrutiny Commission Chairman:	Councillor Brian Bedwell
Policy Development Commission Chairman:	Councillor Irene Neill
Ward Members:	None
Opposition Spokesperson:	Councillor Alan Macro
Local Stakeholders:	Jo Fageant, Adviser, the Diocese of Oxford The Diocese of Portsmouth National Association of SACREs Board of Deputies of British Jews
Officers Consulted:	Rita Vasa, School Improvement Partner
Trade Union:	None

Is this item subject to call-in.	Yes: X	No: <input type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval		<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council		<input type="checkbox"/>
Delays in implementation could compromise the Council's position		<input type="checkbox"/>
Considered or reviewed by OSC or associated Task Groups within preceding 6 months		<input type="checkbox"/>
Item is Urgent Key Decision		<input type="checkbox"/>

Supporting Information

1. Background

- 1.1 The Standing Advisory Council on Religious Education (SACRE) was established in accordance with Section 390 of the Education Act 1996 by West Berkshire District Council acting as the Local Education Authority.
- 1.2 The SACRE was established to set the RE Syllabus, advise the Local Authority on matters connected with religious worship, and advise on methods of teaching, the choice of materials used and the provision of training for teachers.

2. Nominations for membership of the West Berkshire SACRE

- 2.1 The Standing Advisory Council on Religious Education comprises four groups each with a single vote to use when voting is necessary.

The four groups are:

Group A: Representatives of Christian denominations other than the Church of England, and of other religions	Group B: Four Church of England representatives
Group C: One representative from each of the following teacher associations: NUT, NAS/UWT, ATL, PAT, NAHT and ASCL	Group D: Representatives of the local authority

- 2.2 The Local Authority is responsible for appointing members to each of these four committees. This is usually achieved by seeking nominations from each area.
- 2.3 Members have taken the opportunity to consider the rationale for minority faith group representation taking into account that:

“The 1996 Education Act says that group A should consist of ‘a group of persons to represent such Christian denominations and other religions and denominations of

such religions as, in the opinion of the authority, will appropriately reflect the principal religious traditions in the area'; ... and 'The number of representative members appointed ...to represent each denomination or religion required to be represented shall, as far as consistent with the efficient discharge of the group's functions, reflect broadly the proportionate strength of that denomination or religion in the area."

- 2.4 In Group A the SACRE has representatives from the Muslim and Sikh communities, two representatives from the Free Church community, one representative from the Buddhist community, one representative from the Jewish community, one representative from the Roman Catholic community and one representative from the Hindu community..
- 2.5 In Group B the SACRE has two representatives nominated by the Church of England but currently has one vacancies.
- 2.6 In Group C the SACRE has representatives from the ATL, NAHT, NASUWT, and NUT Unions, but currently has no representation from PAT and ASCL.
- 2.6 In accordance with the SACRE constitution, the Portfolio Holder for Children and Young People is requested to accept Mr Tajinder Saund as the replacement Sikh representative on the West Berkshire Standing Advisory Council on Religious Education.

Appendices

There are no Appendices to this report.